

PARKS AND GOLF MECHANIC

Purpose:

To actively support and uphold the City's stated mission and values. To perform skilled maintenance and repair of park-related tools and equipment including mowers, edgers, power saws, trimmers and blowers.

Supervision Received and Exercised:

Receives general supervision from a Parks & Golf Course Supervisor or from other supervisory or management staff.

Exercises technical and functional supervision over lower level maintenance staff.

Examples of Duties:

This class specification is intended to indicate the basic nature of positions allocated to the class and examples of typical duties that may be assigned. It does not imply that all positions within the class perform all of the duties listed, nor does it necessarily list all possible duties that may be assigned.

Duties may include, but are not limited to, the following:

- Maintain, troubleshoot and repair a variety of park related equipment including mowers, weeding machines, chain saws, blowers, fertilizer and spraying.
- Inspect, diagnose, and locate mechanical malfunctions; overhaul engines; replace or repair faulty parts including bearings, gaskets, belts, gears and blades.
- Tune up engines, replacing ignition parts and cleaning and adjusting carburetor and governors.
- Remove and install transmissions, fuel pumps, clutches, drive shafts, carburetors and engines.
- Repair and replace parts related to electrical, steering, brake and exhaust systems.

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Parks and Golf Course Mechanic (continued)

- Weld, fabricate and assemble parts and equipment for City Park maintenance equipment.
- Sharpen and replace reels, flails, cutters and mower bars, repair and replace worn or ruptured tires and wheels.
- Purchase parks equipment maintenance parts and materials as required;
 maintain assigned inventory and related records.
- Train and assist other maintenance staff in the operation of park maintenance equipment and in the performance of preventive maintenance and minor mechanical repairs as required.
- Ensure work is at "Level A" preventive maintenance standard.
- Initiate or assist crew with procurement of materials, supplies and equipment; reconcile procurement card monthly; code invoice for payment processing.
- Maintain work, time, and material records.
- Perform related duties as assigned.

Experience and Training Guidelines:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. The hiring department may include job related experience, training or license and certification preferences at the time of recruitment. A typical way to obtain the knowledge and abilities would be:

Experience:

Two years of mechanical experience in the repair and maintenance of small gasoline engines.

Training:

Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance. Training in repair and maintenance of small gasoline engines is desirable.

Licenses/Certifications:

Requires the possession of a valid driver's license at time of hire.

CITY OF TEMPE Parks and Golf Course Mechanic (continued)

This position is included in the City's classified service, pursuant to City of Tempe Personnel Rules and Regulations, Rule 1, Section 103.

Job Code: 146

FLSA: Non-Exempt